

Masters City Little League By-laws

(Adopted – December 8, 2008) Augusta, Georgia

ARTICLE I - NAME

1.01: This organization shall be known as Masters City Little League, Inc. hereafter referred to as "local league". The corporation shall operate and administer a Little League Baseball program. The organization will operate in accordance with the rules and regulations of and franchised by Little League Baseball, incorporated of Williamsport, Pennsylvania.

ARTICLE II - OBJECTIVE

2.01: The objective of Masters City Little League, Inc. shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage, and reverence for authority so that they may be well adjusted, stronger, and happier children and will grow to be good, decent, healthy, and trustworthy citizens.

2.02: To achieve this objective Masters City Little League will provide a supervised program under the rules and regulations of Little League Baseball. All directors, officers and members shall bear in mind that the attainment of exceptional athletic skills or the winning of games is secondary, and the molding of future citizens is of prime importance.

2.03: In accordance with section 501-(c)-(3) of the federal internal revenue code, Masters City Little League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball, softball. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

ARTICLE III - MEMBERSHIP

3.01: Eligibility - any person sincerely interested in active participation to affect the objective of this local league may apply to become a member.

3.02: Classes - there shall be the following classes of members:

1. Player members. Any player candidate meeting the requirements of Little League regulation IV, and who resides within the authorized boundaries of the local league shall be

eligible to compete for participation but shall have no rights, duties or obligations in the management or in the property of the local league.

2. Regular members. Any person actively interested in furthering the objectives of the Local League may become a regular member upon election as hereinafter provided. Regular members shall be issued a card numbered in sequential order annually. The secretary shall maintain the role of membership to qualify voting members. Only regular members in good standing are eligible to vote at all board meeting. All Officers, Board Members, Committee Members, Managers, Volunteer Umpires and other elected or appointed officials must be active Regular Members in good standing.

3. Lifetime Members. Any past president or person designated by the MCLL board may be elected as Honorary Board Member by the unanimous vote of the board members present at any duly held board meeting. Active Lifetime Members may vote at board meetings. Inactive Lifetime Board Members may not vote at board meeting.

Board of directors, managers, coaches, parents and any others so designated by the board are declared regular members. The secretary shall maintain the rules of membership to qualify voting members. The effective dates of the annual membership will run from January 1 through December 31.

3.03: Other affiliations

1. Members whether regular or player, can be affiliated with another organization or group, which will not preclude qualification as a member of the local league.

3.04: Suspension or termination. Membership may be terminated by resignation or action of the board of directors.

1. The board members, by a two-third vote of all board members then serving at any duly constituted meeting, shall have the authority to discipline, suspend, or terminate the membership of any member thereof whose conduct is considered as detrimental to the best interest of the local league and/or little league baseball.
2. The member involved shall be notified of such meeting, informed of the general nature of the

charges and given the opportunity to appear at the meeting to answer such charges.

3. The board of directors shall, in the case of a player member, give notice to the manager of the team of which the player is a member. Said manager shall appear, in the capacity of an advisor, with the player before a duly appointed committee of the board of directors, which shall have full power to suspend or revoke such player's right to future participation.
4. In the event that the concerned member is a minor child, notification shall be made to his/her parent or guardian. The Parent or Guardian must accompany or represent the minor child at all proceedings.
5. For behavior related problems, the member may be responsible for fines and penalties levied by external organizations. The Masters City Little League board of directors will have discretion to review each case individually. The Board of Directors shall, in case of a Player Member, give notice to the manager of the team of which the player is a member. Said manager shall appear, in the capacity of an adviser, with the player, parents and or guardian before a duly appointed committee of the Board of Directors, which shall have full power to suspend or revoke such player's right to future participation.

ARTICLE IV - PARTICIPATION FEE

4.01: A reasonable league participation fee may be assessed as the parents' obligation to assure the operational continuity of the local league. At no time should the inability to pay any fee hinder the participation in any league program.

ARTICLE V - MEETINGS OF THE BOARD

5.01: The monthly meeting of the board members of the local league shall be held on the second Tuesday of each month, at 7:00 PM in the Masters City Little League Office. The Board of Director's reserves the right to change the time and place as deemed necessary. The board of directors will meet for the purpose of conducting business, receiving reports including treasurer's report, and for the transaction of such business as may properly come before the meeting. Annual Elections will be held at the December Board Meeting.

5.02: Notice of meeting - Notice of each meeting may be given in such form as may be authorized by the Board of Directors.

5.03: Special meetings of the members may be called by the Officers of Masters City Little League as they deem necessary. Except, that if requested by at least five (5) members, the president shall call a special meeting to consider a specific subject. No business other than that specified in the notice of the meeting shall be transacted at any special meeting of the members.

5.04: Quorum - one-third of the board members shall constitute a quorum for voting purposes.

5.05: Voting - as described in 5.01 and 5.03 above, only regular members shall be entitled to vote at any meeting of the local league.

5.06: Proxies - use of proxies shall not be permitted.

5.07: Rules of order - Robert's rules of order shall govern the proceedings of all meetings, except where same conflicts with the constitution and/or by laws of the local league. It is emphasized that the board members act in a professional manner with respect to board members and visitors.

ARTICLE VI - BOARD OF DIRECTORS

6.01: Board and number - the management of the property and affairs of Masters City Little League shall be vested in the board of directors. The number of Directors shall be not less than seven (7). The directors shall on January 1st enter upon the performance of their duties and shall continue in office until their successors shall have been duly elected and qualified.

6.02: Required members - the board membership shall include the officers, including a minimum of one manager and one volunteer umpire. (Only volunteer umpires may be elected to the board.)

6.03: Term of office - There will be no term limits for Board members. The co-treasurers will have a two-year term limit if the books are not audited by an independent accountant monthly during regular season and quarterly during the off season.

6.04: Vacancies - If any vacancy occurs in the board of directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining directors at any regular meeting of the board of directors or at any special meeting of the board of directors called for that purpose.

6.05: Meetings, notice and quorum - The scheduled monthly meetings shall be held on the second Tuesday of each month. The monthly meetings will be scheduled at 7:00 P.M. and will be held at the Masters City Little League office. Special meeting may be called (see 5:03). In the event of any change to the aforementioned meeting schedule, the secretary will be required to notify by phone at least two (2) days before the time appointed for the meeting.

1. In the case of special meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.
2. Five or more total board members whichever is greater shall constitute a quorum for the transaction of business.
3. Rules of order - Robert's rules of order shall govern the proceedings of all meetings, except where same conflicts with the constitution and/or by laws of the local league. It is emphasized that the board members act in a professional manner with respect to board members and visitors.
4. Proxies are not permitted at the board of directors' meetings.

6.06: Duties and powers - the board of directors shall have the power to appoint such standing committees as it shall determine and to delegate such powers to them as the board shall deem advisable and which it may properly delegate.

1. The board may adopt such rules and regulations for the conduct of its meetings and the management of the local league as it may deem proper.
2. The board shall have the power by a two-thirds vote of all directors then serving at any regular or special meeting to discipline, suspend or remove any director or officer or committee member of the local league in accordance with the procedure set forth in article III, section 3.04(a).

6.07: Attendance - Board members are expected to attend all meetings. However, from time to time, circumstances may prevent attendance. Three (3) consecutive un-excused absences will result in disciplinary action. This action may include termination.

6.08: Elections - The following procedures should be used to nominate and elect new board members and officers.

1. Determine if a quorum is present. The quorum for annual elections is one-third of board members.
2. If a quorum is not present, the election cannot be held. (Robert's Rules of Order.)

3. Ratify the Membership and Membership list for those present, by election. (In other words, the Members elect new Members for the coming year.)
4. The nominating committee presents its report on those who have agreed to serve. Nominations are not by position.
5. Nominations are opened to the floor. Any person is eligible for nomination. (Robert's Rules of Order.) Any person wishing to be elected as a Masters City Little League board member must have participated or have been affiliated with MCLL for a period of not less than one year. Board members who wish to serve as an officer at MCLL must have served on the MCLL board as an active board member for a period not less than one year.
6. Every Regular Member receives one ballot.
7. Nominees must receive at least 51 percent of the vote to be elected.
8. New board is announced.
9. New board meets to elect officers from among its number (required). The MCLL board members in these positions are officers of the league: president, vice president, co-treasurers, secretary, player agent, pr officer.

ARTICLE VII - COMMITTEES

7.01: Communication committee. The board of directors may appoint a communication committee chaired by pr officer and the league information officer and the pr officer. Committee members include lead team moms from each league. The communication committee shall be responsible for all public communications including the MCLL website.

7.02: The board of directors may appoint other committees as they feel necessary.

ARTICLE VIII - OFFICERS, DUTIES AND POWERS

8.01: Officers. The officers of the local league shall consist of a president, vice-president, a secretary, and co-treasurers, pr officer, and player agent all of whom shall hold office or until their successors are duly elected.

1. The board of directors may appoint agents as it may deem necessary or desirable, and may prescribe the powers and duties of each and may fill any vacancy which may occur in any office.

8.02: President. The president shall:

1. Conduct the affairs of the local league and execute the policies established by the board of directors.
2. Present a report of the condition of the local league at the annual meeting.
3. Communicate to the board of directors, such matters as deem appropriate, and make such suggestions as may tend to promote the welfare of the local league.
4. Be responsible for the conduct of the local league in strict conformity to the policies, principles, rules and regulations of Little League Baseball as agreed to under the conditions of charter issued the local league by those organizations.
5. Designate in writing, other officers if necessary, to have power to make and execute for/and in the name of the local league such contracts and leases as may have received prior approval of the board.
6. Investigate complaints, irregularities and conditions detrimental to the local league and report thereon to the board or executive committee as circumstances warrant.
7. With the assistance of the League Secretary and/or baseball committee, examine the application and support proof-of-age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for selection.
8. Make committee assignments.
9. President and/or Co-Treasurers can approve daily operating expense purchases to keep the day-to-day operations of the league going. All major purchases must be approved by a major vote of the MCLL Board.

8.03: Vice-president.

1. In case of the absence or disability of the president, and provided he/she is authorized by the president or board so to act, the vice-president shall perform the duties of the president, and when so acting, shall have all the powers of that office, and shall have such other duties as from time to time may be assigned by the board of directors or by the president.

8.04: Secretary. The Secretary shall:

1. Be responsible for recording the activities of the local league and maintain appropriate files, mailing lists and necessary records.
2. Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of secretary or as may be assigned by the board of directors.
3. Maintain a list of all Regular members, directors and committee members and give notice of all meetings of the local league, the board of directors and committees.
4. Prepare the agenda and keep the minutes of all scheduled board meetings, and cause them to be recorded in a book kept for that purpose.
5. Shall conduct all correspondence not otherwise specifically delegated in connection with said meetings and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
6. Notify members, directors, officers and committee members of their election or appointment.
7. Receive and review applications for player candidates and assist the president in checking residence and age eligibility.
8. Prepare for the president's signature and submission to little league headquarters, team rosters, including players' claimed, and the tournament team eligibility affidavit.

8.05: Co-Treasurers. The Co-Treasurers shall:

1. Perform such duties as are herein specifically set forth and such other duties as are customarily incident to the office of treasurer or may be assigned by the board of directors.
2. Receive all moneys and securities, and deposit same in a depository approved by the board of directors.
3. Keep records for the receipt and disbursement of all moneys and securities of the local league, including the

auxiliary, approve all payments from allotted funds and draw checks therefore.

4. President and/or Co-Treasurers can approve daily operating expense purchases to keep the day-to-day operations of the league going. All major purchases must be approved by a major vote of the MCLL Board.

5. All aspects of the league finances must be audited monthly during the regular season and quarterly during the off-season by an accountant.

ARTICLE IX - MANAGERS, COACHES AND UMPIRES

9.01: Team managers and coaches must be approved by the president, with the approval of the board of directors, and shall be responsible for the selection of their teams and for their actions on the field.

9.02: Umpires shall be recommended by the League Head Umpire, with the approval of the board of directors, who shall be responsible for their assignments and for their actions on the field.

1. MCLL Officers are discouraged from umpiring.

ARTICLE X - LITTLE LEAGUE AFFILIATION

10.01: Charter. The local league shall annually apply for a charter from little league baseball, incorporated, and shall do all things necessary to obtain and maintain such charter.

1. The local league shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

10.02: Rules and Regulations. The official playing rules and regulations as published by little league baseball, incorporated, Williamsport, Pennsylvania, shall be binding on this local league.

10.03: Local league rules. The local rules of this local league shall be adopted by the board of directors at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall in no way conflict with the rules and regulations of little league baseball, incorporated.

ARTICLE XI - FINANCIAL AND ACCOUNTING

11.01: The board of directors shall decide all matters pertaining to the finances of the local league and it shall place all income including auxiliary funds, in a common league treasury, directing the expenditure of same in such manner as will give no individual or team an advantage over those in competition with such individual or team.

11.02: The board shall not permit the solicitation of funds in the name of little league baseball unless all of the funds so raised are placed in the local league treasury.

11.03: The board shall not permit the disbursement of local league funds for other than the conduct of little league activities in accordance with the rules and policies of little league baseball, incorporated.

11.04: All funds raised for All-star teams will be used exclusively for the team it was raised for. Receipts must be given by each team to the co-treasurers to account for the use of donated funds by the All-star teams. Unused funds are to be deposited into the league's general operating account by the co-treasurers. The donator must be notified in advance (prior to the donation) the all unused all-star donations are transferred to the league's general operating account.